



WINTER 2005

**SAN BRUNO
CITY COUNCIL**

Mayor
Larry Franzella

Vice Mayor
Rico E. Medina

Councilmembers
Ken Ibarra
Irene O'Connell
Jim Ruane

City Manager
Connie Jackson

City Clerk
Carol Bonner

City Treasurer
Linda Freitas

**City of San Bruno
Online Address:**
<http://www.sanbruno.ca.gov>

City Hall Hours:
8:00 a.m. to 5:00 p.m.

Community Development Counter:
M, T, F 8:00 a.m. - 4:45 p.m.
Wednesdays 8:00 a.m. - 12 noon.
Thursdays 8:00 a.m. - 8:00 p.m.

We welcome your comments.
Please call Terry Jackson,
Library Services Director, at
(650) 616-7013, or email her
at tjackson@sanbruno.ca.gov.

City of San Bruno
567 El Camino Real
San Bruno, CA 94066

FOCUS

REPORT FROM CITY HALL

Disaster preparedness . . . are we ready?

In the days and months following the recent hurricanes in the southern United States, this is a question that Federal, State, and local governments have been asking themselves and their communities. The City of San Bruno is no different, and so the purpose of this article is twofold. First, to bring you up-to-date on disaster preparedness by the local government of San Bruno, and secondly, to provide you with information on how to be best prepared.

The City of San Bruno's Emergency Operations Plan meets legal mandates for compliance with Federal and State requirements related to disaster planning, mitigation, response, and recovery. The plan is updated on a regular basis so that current information is available. The City coordinates with the San Mateo County Office of Emergency Services to ensure the plan is workable within the framework of the State and Federal requirements.

Modernization of the City's Emergency Operations Center includes updated ham radio equipment, communications antennas, computer and phone wiring, and updated maps and emergency forms. In 2004, the City Council authorized this project with an expected completion date of March 2006.

San Bruno's preparation efforts are



supported by the City's Community Preparedness Committee. This Committee comprises citizen volunteers appointed by the City Council to assist the City's community preparedness activities. The Committee provides disaster preparedness information at various events in the community. The Community Preparedness Committee meets on the third Thursday of each month at 6:15 p.m. at the Senior Center. Residents are welcome to join a meeting. Additionally, the San Bruno Amateur Radio Club is seeking new members. This important component of communications during a disaster is part of the Community Preparedness Committee.

(continued on page 7)

PRST STD
U.S. POSTAGE
PAID
SAN BRUNO, CA 94066
PERMIT # 84

Postal Customer

Pothole patching update

The City recently awarded a "Pothole Repair Project" to C. F. Archibald Paving, Inc., to repair spot locations of asphalt roadway on deteriorated streets within the community. Locations of work were identified as those having the highest likelihood of pavement failure prior to the coming winter. Potholes are normally aggravated by winter storms, so completing this project ahead of the rainy season should help to preserve these roadways until a more permanent fix, in the form of spot reconstruction or full-width street resurfacing, can be performed.

Unfortunately, the City's street resurfacing needs have become greater than the budget capacity to address those needs. Budget shortfalls have also reduced the ability for City crews to address all the needed street repair work. For this reason, a pothole-patching project was identified as a priority Capital Improvement Project, and was included in the FY 2005-06 Capital Improvement Program adopted by the City Council.

The type of pavement repair work to be performed under this contract includes skin patching and grinding and removal of asphalt, and the placement of new asphalt, at spot locations. Work is scheduled to start late November and be completed by the end of the year.



Streets included in the project:

<u>Street</u>	<u>From</u>	<u>To</u>
4 th Avenue	Pine Street	Angus Avenue
Cherry Avenue	Sneath Lane	San Bruno Avenue
City Park Way	Crystal Springs Ave.	Portola Way
College Drive	Susan Drive	Skyline Blvd. (SR 35)
Crestmoor Drive	Rosewood Drive	Piedmont Avenue
Crystal Springs Ave.	Donner Avenue	El Camino Real
Easton Avenue	San Bruno Avenue	Sylvan Avenue
Fleetwood Drive	Rollingwood Drive	Sequoia Avenue
Green Avenue	San Bruno Avenue	Sylvan Avenue
Herman Street	Tanforan Avenue	Scott Street
Huntington Avenue	Noor Avenue	Sneath Lane
Huntington Avenue	Sylvan Avenue	San Felipe Avenue
Jenevein Avenue	Cunningham Way	Elm Avenue
Madison Avenue	Rosewood Drive	Piedmont Avenue
North Bayshore Circ.	Tanforan Avenue	Herman Street
Oakmont Drive	Evergreen Drive	Valleywood Drive
San Bruno Avenue	Cherry Avenue	El Camino Real
San Bruno Avenue	Skyline Blvd. (SR 35)	I-280
San Mateo Avenue	Tanforan Avenue	Hermosa Street
Shelter Creek Lane	San Bruno Avenue	Whitman Way
Sneath Lane	Seabiscuit Way	Huntington Avenue
Sylvan Avenue	San Mateo Avenue	Huntington Avenue



Preparing for the rainy season

This photo demonstrates the cooperative effort of the San Mateo County Flood Control District and San Francisco International Airport in sharing resources to remove silt and vegetation from the Cupid Row Drainage Channel located on Airport property near Lion's Field in preparation for the upcoming winter rainy season.

SIMON says "Time to retire"



After serving eight years as your City Councilman, eight years as your Directly Elected Mayor, and four years as your Elected City Clerk, it is time to say good-bye and enjoy retirement.

Living and working in your community gives one a sense of pride and ownership. Working as the local Bank Manager puts you in contact with thousands of citizens needing assistance and offering their opinions on what's good or bad about your City. After a lot of encouragement from friends and relatives, I jumped head-on into local political affairs and found I enjoyed it tremendously and just kept asking for more.

Becoming the City Clerk and providing customer service to the citizens, instead of leadership while serving as the Mayor, was quite a transition. While both positions required listening skills and a desire to help people solve their problems, the Mayor is out front speaking for the citizens, and the Clerk is behind the scenes making sure all the details of implementing new laws and policies are taken care of and property documented. Working side-by-side with the San Bruno City employees gave me insight into just how hard they work to provide services for all residents.

Having raised my family in San Bruno and enjoyed the many benefits of living here for over 30 years, it is indeed sad to say I will be re-locating to Sparks, Nevada. My oldest daughter lives there, and after visiting many times over the years, we believe it will be a great retirement location and will miss our many friends and associates.

Thanks for all the support and confidence you have shown me, and I have truly enjoyed serving you.

- Ed Simon

Fond reminiscences from Karen Hornung



Iwould like to thank the voters of San Bruno for the opportunity to have served the community for the past 25 years as the City Treasurer.

It all started because I wanted a family room and kitchen. My husband Ed said I needed to get a job in order to pay for the addition and remodel. Ed Simon came to our house to have us sign his papers to run for City Council. He suggested that I talk to the present City Treasurer, Ruth Krumm, about her job, as she didn't wish to run again. So after talking with Ruth about the job, I thought it seemed perfect for me. I had always done accounting work and had a BS in economics. Since it was part-time, I could still be home with my three children after school. I asked her how I could apply for the job. She told me I had to run for the office of City Treasurer. I talked to the City Clerk, Terri Rasmussen, and filled out the necessary forms. I went home and discussed it with my husband, and my family supported my plans wholeheartedly. Looking back, I realize how innocent I was. I knew nothing about City politics and even less about running for office. Friends knocked on doors and wrote postcards on my behalf. I spent two months knocking on doors and visiting people in their homes. I met wonderful people who have remained friends to this day, 25 years later. I am still amazed that I took the chance and ran for public office. I never thought I had the daring to do it. I hope that there are new people in San Bruno who will run for public office in the future and that there are those who will take the chance and challenge themselves to try different things.

Now, as I retire, I want to thank all the many people that I have worked with in the Finance Department, and the rest of the employees of the City of San Bruno from whom I have received much help and lots of love and encouragement, and all the City Council members who have supported me in my job. Lastly, I thank the voters in the City for giving me the opportunity to serve as their Treasurer for five terms. I have been blessed.

- Karen Hornung

The next issue of *Focus* will contain a tribute to outgoing Councilmember Chris Pallas in recognition of his lifelong commitment to public service, including 25 years on the San Bruno City Council and 9 years as a trustee of the San Bruno Park School District Board. Please send your comments, photos, and reminiscences to Terry Jackson at tjackson@sanbruno.ca.gov for possible inclusion in this article.

How to navigate the system



Your questions about Street Trees answered



There are approximately 9,000 trees planted throughout the City of San Bruno that comprise our urban forest. Forty-two hundred (4,200) of these trees are Street Trees. Street Trees are those trees maintained by the City that are planted in or along public streets. Street trees provide shade, protection from the wind and elements, and add to the overall beauty and value of both public and private property. Street Trees are protected by a Street Tree ordinance that helps ensure their viability to our community. The Parks Maintenance Division of the Parks & Recreation Services Department is responsible for the task of ensuring that Street Trees are maintained at an optimum level through a comprehensive Street Tree maintenance program. This program includes pruning, planting, and removal (if necessary) of all Street Trees. Here is some information that will help you navigate through the system if you have questions related to the maintenance and care of Street Trees.

Street Trees – Where to start? – If you have questions in determining if your tree is maintained by the City, you will need to call the Parks Maintenance Division at (650) 616-7195. Parks staff will be able to assist you in determining if your tree is a Street Tree by looking in our tree database and determining the location of the tree on your property. If it is not in our records, staff will come out to your property and determine what species of tree you may have. Not all trees planted in the planting strip or right-of-way area in front of your property are considered Street Trees. Only tree species that have been planted and maintained by the City are considered Street Trees. Once staff has made that determination, then they can better assist you with information or request.

Street Tree Maintenance – Who takes care of my tree? – If you have questions regarding the health or maintenance of your Street Tree, you would contact the Parks Maintenance Division at (650) 616-7195. Parks staff will ask you about your concerns and try to answer any questions that you may have over the phone. If there is an immediate hazard or a safety concern, we will send our tree crew out to assess the situation. If you cannot reach Parks staff, please contact the Police Department at (650) 616-7100, who can then radio Parks staff for immediate response to Street Tree issues.

Street Tree Pruning – When will my tree be pruned? – If you would like to request or know when your tree is scheduled to be pruned, you can call the Parks Maintenance Division at (650) 616-7195, or look at the pruning schedule on the City website. Log on to www.sanbruno.ca.gov and go to the Parks & Recreation Services Department's home page, and click on the link

to Parks Maintenance & Trees. Tree pruning is performed on a four-year cycle with City staff concentrating efforts on pruning deciduous trees (trees that lose their leaves) during the winter pruning season. If there are other issues in regards to tree limbs interference with phone, cable and electrical lines, City staff will address those issues as they arise. Staff will be able to assist you with your questions.

Street Tree Removal – How can I get my tree removed?

– Removal of Street Trees is only done as a last resort. The City is focused first and foremost on tree preservation. At your request, Parks staff will come out and inspect the tree to look into the reasons for the removal. The City Arborist will review the request and look into other ways to address issues with the tree. In some cases, removal may be the only option. Reasons such as decay, disease, and interference with sidewalk or utilities such as water or sewer lines might necessitate a removal. If this were the case, removal and replacement would be performed by the City. If a resident wanted to remove a tree for other reasons such as aesthetics or for remodeling their property, then they would have to cover all the cost for the removal and replacement of the tree. Since every situation is different, please contact the Parks Maintenance Division at (650) 616-7195 to get more information.

Street Tree Planting – How can I get a new tree? – If a resident wants a new Street Tree or wants to know the status of a replacement tree, they can contact us at (650) 616-7195 for information. Street Trees that have been removed will be replaced with new trees from the Master Street Tree list. This list is available by request or via the City's website. Go to www.sanbruno.ca.gov, to the Parks & Recreation Services Department's home page, and click on the link to Parks Maintenance & Trees. Planting of new Street Trees occurs in the spring and fall. For residents who want to add a new tree, there is a small fee that pays for the cost of the tree. Residents or groups can also plant a new Street Tree or group of trees by coordinating this type of effort with the Parks Division. City staff can work with groups in supplying trees and training for these types of projects. For more information, contact the Parks Services Manager at (650) 616-7193.

Tree Questions – Whom do I talk to about other types of tree issues? – The Parks Maintenance Division has a number of qualified staff with years of experience in the field of tree maintenance. Staff are not only responsible for the Street Tree program, but also the Heritage Tree and open space tree programs. Staff can assist you with any questions that you may have regarding tree care or at least point you in the right direction. You can contact them by calling (650) 616-7195.



Focus On the Bicycle and Pedestrian Advisory Committee

San Bruno's Bicycle and Pedestrian Advisory Committee is one of the City's newer committees, formed by the City Council in 2002. The City Council's purpose in establishing this body was to gain assistance in the identification of bicycle and pedestrian-related policies appropriate for inclusion in the 2005 update of the City's 1984 General Plan. The Committee's proposed policies to be included in the new General Plan promote the construction of safe bicycle and pedestrian routes, particularly to important destinations such as City Park and Downtown. The Committee has selected eight additional roadways to complement San Bruno's existing bike routes: College Drive, Fleetwood Drive, Crestmoor Drive, Crystal Springs Road, Jenevein Avenue, San Antonio Avenue, Sneath Lane, and Huntington Avenue.

The Committee has also identified Pedestrian Emphasis Zones. These zones are predominantly proposed along El Camino Real, San Mateo Avenue, and Crystal Springs Road to create pedestrian-oriented settings, linking to the BART and Caltrain stations. These settings would be achieved through potential construction of public improvements such as brick pavers, street trees, streetlights, banners, and benches.

Besides improving safety, these public improvements enhance aesthetics and can encourage economic activity, which is why the Committee's other role is very important – seeking grant funds to help offset the City's cost of these public improvements. In fact, many funding agencies require a city to have related, adopted General Plan policies and an established recommending body for these purposes in order to receive grant funding.

The current Committee members are: Greg Pierce, Chair; Randy Brase; Ernie Gomes; Walter Byrd; Doris Maez, Traffic Safety & Parking Committee representative;

Members of the Bicycle and Pedestrian Advisory Committee. Seated left to right: Doris Maez and Dave Nigel. Standing left to right: Walter Byrd and Greg Pierce.



and Dave Nigel, Parks & Recreations Commission representative. Beilin Yu, Associate Planner in the Community Development Department, serves as the staff liaison to this Committee.

Look for other examples of the Committee's work involving public education and coordination of activities, such as the annual bicycle workshop and advertisement of safe-

ty tips on cable television. If you have comments on how to make San Bruno a more bicycle and pedestrian friendly city, please email us at bpc@sanbruno.ca.gov or attend one of the Committee's meetings, held the second Wednesday of each month at 5:30 p.m. in Conference Room 101 at City Hall, 567 El Camino Real.

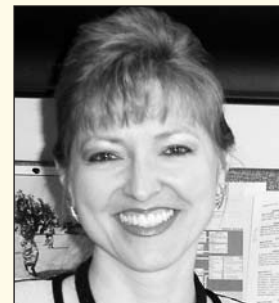
Welcome to San Bruno, Tambri and Tami!

The City is fortunate to have recently acquired the skills and services of two highly talented and seasoned professionals to complement the City's management team.

Tambri Heyden was named Community Development Director in September 2005. Tambri, a graduate of Cornell University and a member of the American Institute of Certified Planners (AICP), has prior planning experience in Williamsburg, Virginia, Boynton Beach, Florida, and Las Vegas, Nevada. Her most recent position was as Acting Planning & Neighborhood Services Director for the city of Milpitas, where she had worked since 2001.

Tami Yuki began employment in October 2005 as the City's Human Resources Director. Tami graduated with a BA from the University of California at Davis, and holds an MBA in human resources management from the San Francisco State University Graduate School of Business. She has worked since October 1998 for the city of Newark, serving in the increasingly responsible positions of Administrative Analyst, Senior Personnel Analyst, Personnel Manager, and Personnel Director.

The addition of Tambri and Tami to the department head ranks will greatly enhance the City's ability to deliver services to our community, and we welcome them to the City of San Bruno.



Neighborhood Watch: an asset to our community

Neighborhood Watch is a collaborative crime prevention program between the Police Department and neighborhood residents. This partnership provides the community with an effective crime-fighting team. The program starts with a meeting involving residents and a representative from the Police Department. Neighbors become acquainted while the officer provides tips on crime prevention and ways to assist Police in detecting criminal activity in their neighborhood. Neighbors continue to meet on a regular basis, where they exchange information and ideas on preventing crime in the neighborhood. Members are also briefed on any suspicious activity that has occurred in their area, so they can continue to watch out for each other and help keep their neighborhood safe.

Similar programs have also proven effective in addressing quality-of-life issues to include curtailment of parking problems, eradicating graffiti, removing unsightly debris, and discussing disaster preparedness. Neighborhood Watch also provides an opportunity for you to meet your neighbors and put a name to that very familiar face you have been waving to for years. Neighborhood Watch meetings can also be organized as potluck dinners, picnics, and housewarming parties to greet new neighbors.

There are currently six Neighborhood Watch Programs in San Bruno. The Police Department has enlisted the assistance of the Citizens' Crime Prevention Committee and Mary Nunnery, a volunteer, to assist with establishing additional Neighborhood Watch groups in San Bruno. Prior to her retirement, Mary served as the Neighborhood Watch Program coordinator for the San Mateo Police Department. Mary and an officer from the San Bruno Police Department would be happy to help you set up and organize a



Neighborhood Watch group in your area. If you are interested in getting your block involved in this



excellent program, please contact Mary Nunnery at (650) 616-7100, ext. 8203.

Disaster Preparedness

City staff has undergone training in CPR/First Aid as well as mandated Emergency Management Training. Police and Fire personnel have participated in numerous countywide drills involving disaster and terrorism scenarios, and Public Works personnel have also participated in some of this training. For the City, disaster preparedness is a project that is never completed and one that must be consistently reviewed and practiced.

The second part of this article involves how you as a citizen can be as well prepared as possible for a disaster. It is very critical to understand that each person in the community must be prepared to provide for themselves for a minimum of 72 hours after a disaster. This means that for at least three days you may

(continued from page 1)

not have the services of the City, such as Fire, Police, Public Works, Water, and Cable TV. You may not have the services of the utility company, such as electricity and natural gas. Although every effort will be made to respond to your needs, the simple fact is that our ability to respond may be overwhelmed.

Are we prepared? Yes, we are, but there is more work to be done by both the City and the residents to become better prepared. Please join us in this effort.

Adjacent to this article are a number of websites you can reference to gather more information related to preparing yourself. You may also contact the Fire Department at (650) 616-7096 to request further information on any of the information in this article.

Useful Disaster Preparedness Websites

- Federal Emergency Management Agency (FEMA) in both English and Spanish: www.fema.gov
- California Office of Emergency Services: www.oes.ca.gov
- San Bruno Fire Department Safety Tips: www.sanbruno.ca.gov

Focus on ... your questions

Q: City staff members have been observed painting sections of concrete sidewalk in the community. What do these markings represent?

A: The orange fluorescent paint markings are intended to alert sidewalk users of an uneven surface. The City of San Bruno has an inventory of several thousand locations of sidewalk that are damaged and may pose a potential hazard. The responsibility for the repair of damaged sidewalks is typically assigned to the abutting property owner by both State statute as well as City ordinance. In some instances involving tree-related damage, the repairs may be the responsibility of the City per the Municipal Code. Until repairs can be implemented, the painting is a low-cost way of drawing attention to the uneven surface. A concrete sidewalk repair project is scheduled in Spring 2006 for a number of the sidewalk repair locations. For further information, contact the San Bruno Public Works Engineering Division at (650) 616-7065.

Q: Can I pay my San Bruno Cable bill online?

A: Yes. San Bruno Cable now offers "Cable Anytime." It's an online bill pay service that gives you the ability to update your account, review your statement, and pay your bill online. To start online payments, just visit www.sanbrunocable.com and click on "Cable Anytime" to set up your account and take advantage of this new service. That's it! Yet another option is an email bill that can be sent monthly. Call the customer service department, and ask for an "E-bill." It's easy, convenient, and it eliminates extra paper, envelopes, and postage!

Q: What are the costs for Internet service with San Bruno Cable?

A: High Speed Internet service starts at \$29.95 a month. Now through February 28, 2006, we will offer the following **discounts** for *new subscribers*. Get a free installation (a \$99 value), a free modem to use (\$50 value), and three months at \$14.99 per month (a 50% discount). This offer is valid for service level one with San Bruno Cable performing the installation! Some restrictions may apply. Call a customer service representative at (650) 616-3100 for details.

Q: Where can I pay my utility bills within the City in person?

A: PG&E bills can be paid at Check Cashing & More, 297 El Camino Real. San Bruno Cable TV payments are accepted at the San Bruno Cable office, 397 El Camino Real, or at City Hall. All other City utility bills (water, sewer, and garbage) can be paid at City Hall, 567 El Camino Real.

HIGHLIGHTING CUSTOMER SERVICE

Attaining excellence in customer service delivery was one of three City Priority Focus goals approved by the City Council in the 2005-06 budget. Several new initiatives are aimed toward better serving the public:

Thursday Night Hours

City Hall hours have been extended until 8:00 p.m. on Thursdays for Community Development, Finance, and Fire Prevention. Building, planning, and fire prevention personnel are available to issue permits and discuss business or home improvement plans. Finance personnel will be available to take payments, start services, and answer account questions.

New Look for Utility Bills

Starting this winter, San Bruno utility

bills—for water, wastewater, and garbage—will have an updated look that will make them easier to read. Customers will have a more detailed breakdown of usage and charges. Credit card payments can be processed using a convenient form on the backside of the bill. The City is also working on having online bill payment available by mid-2006.

City Hall Public Access

The City Council approved a 2005-06 Capital Improvement Project aimed toward improving the departmental layouts in City Hall and aid public interaction. Use of space will be maximized, customer counters improved, and the design for one-stop service enhanced.

Frequently Called Numbers (Area Code 650)

Building Permits
616-7076

Business Taxes & Licenses
616-7083

Cable TV
877-8889

City Clerk
616-7058

City Council
616-7060

City Manager
616-7056

Finance
616-7080

Fire - Business
616-7096

Graffiti Hotline
616-7141

Library
616-7078

Neighborhood Improvement
616-7074

Recreation
616-7180

Human Resources Division
616-7055

Parks
616-7195

Planning
616-7074

Police - Business
616-7100

Public Works/ Corp. Yard
616-7160

Public Works/ Engineering
616-7065

Senior Center
616-7150

Streets
616-7161

Utility Billing
616-7086

EMERGENCY
9 1 1